

SINGHANIA UNIVERSITY Bachelor of Library Science (B.Lib Sc.)

SYLLABUS & SCHEME

Subject Code	Subject Name	Sem.	Scheme			IA	ESE	Total Marks
			L	T	P			
BLIS~101	Library and Information Society	Year 1	4			30	70	100
BLIS~102	Management of Library & Information Center	Year 1			4	30	70	100
BLIS~103	Library Classification & Catalogue Theory	Year 1			4	30	70	100
BLIS~104	Reference Sources & Services	Year 1			4	30	70	100
BLIS~105	Information & Communication Technology	Year 1			4	30	70	100
BLIS~106	PRAC-1: Library Cataloguing Practice				4	0	100	100
BLIS~107	PRAC-2 : Library Classification Practice	Year 1	3	1	4	0	100	100
	Total							700

BLIS~101

Library and Information Society

- * Library in Social Context
- * Socio-Economic Development and Role of Libraries
- * Concept of Library
- * Types of Library
- * Types of Library and Their Function in Indian Context
- * Library Extension Services
- * Library and Information Centers in India
- * Library Development
- * Development of Libraries in India, U.K and U.S.A.
- * Library Legislation —I
- * Library Legislation —II
- * Library and Information Professionals
- * Libraries and Library Organisations
- * Promoters of Library and Information Services

BLIS~102

Management of Library & Information Center

- * Concept of Management
- * Library Organization
- * Human Resource Management
- * Classification of Library Personnel
- * Collection Development Section
- * Collection Development Policy
- * Development of Libraries in India
- * Library Finance
- * Technical Section
- * Periodical Section
- * Circulation Section
- * Organization of Reference and Information Section
- * Storage and Maintenance Section
- * Library Building and Equipments

BLIS~103

Library Classification & Catalogue Theory

- * Concept of Library Classification
- * Classification Schemes
- * Role of CRG, DRTC and ISKO
- * Classification Theory
- * Development and Trend in Classification
- * Concept of Call Number
- * Concept of Library Catalogue
- * Cataloguing
- * Filing of Entries
- * Current Trends in Standardization
- * History and Development of Library Catalogue Codes
- * Normative Principles of Cataloguing
- * Subject Cataloguing
- * Development and Trends in Library Cataloguing

BLIS~104

Reference Sources & Services

- * Reference and Information Sources
- * Human and Institutional Sources of Information
- * Reference Services
- * Library Orientation
- * Reference Sources
- * Reference and Information Services
- * Virtual Reference Services
- * Current Awareness Services
- * Selective Dissemination of Information (SDI) Services
- * Library Information Systems and Networks
- * Information Services and Products of Documentation
- * Some Important Information centers
- * Library Classification
- * Development of Abstracting Services

BLIS~105

Information & Communication Technology

- * Introduction to Computers
- * Generation of Computers
- * Features of Computers
- * Classification of Computers
- * Computer Hardware
- * Computer Software
- * Windows Operating Systems
- * Programming Language: Types and Functions
- * Word Processing Software
- * Library Automation
- * Application of ICT in Different Areas in Libraries
- * Online Information Services
- * Library Software
- * Selected Library Packages: Winisis, Libsys, Soul, Koha